



LIGHTHOUSE ACADEMY

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2024-2025

School Campus:	Lighthouse Academy – Waalkes 1501 Cedar St. NE Grand Rapids, MI 49503
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	#3/5 Fire Drill

Type of Drill

<input checked="" type="checkbox"/>	Fire Drill <i>(5 required; 3 drills in the fall, 2 in the remaining school year)</i>
<input type="checkbox"/>	Tornado Safety Drills <i>(2 required in the school year; 1 must be held in March)</i>
<input type="checkbox"/>	Lock Down <i>(3 required; 1 before December 1 & 1 after January 1)</i>

Time of Drill:

**At least one drill is required to not be during class time*

Date:	9/25/24
Time:	2:30 PM
<input type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input checked="" type="checkbox"/>	Other time when a significant number of the students are gathered but not in the class room*: Dismissal

Number of Participants:	100
Evacuation Time:	N/A
Comments:	

Name of School Principal (or designee):	Matthew Milanowski
Signature of School Principal:	
<i>(If drill is conducted by someone other than the school Principal)</i>	
Name and Title of Person Conducting Drill:	