

# Lighthouse Academy Board of Directors

## Approved Regular Meeting Minutes

***Mission:** A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

**Date:** September 24, 2024

**Time:** 12:00 p.m.

**Place:** Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Todd Penning called the meeting to order at 12:02 p.m.*
  - A. Board Members Present.** Peter VanGelderen (joined at 12:12 p.m.), Todd Penning, Aaron Toffoli, Angela Bunn, and Erica Galat.
  - B. Board Members Absent (with prior notice).** Dr. Brenda King.
  - C. Others Present.** Dr. Heidi Cate, Superintendent (attending virtually); Leslie Cummings, Executive Director Business Office; Dr. Michele Sideman, FSU Representative; Stacey Martinez, School Leader; Shea Williams, School Leader (attending virtually); Lucas Yax, School Leader; Ronda Dyer, School Leader (attending virtually); Matthew Milanowski, School Leader; and Amanda Shyne, Recording Secretary.
- II. Public Comment\* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to move “Auditor Review of 2023-2024 Audited Financial Statements” as New Business A. and approve the agenda was made by Angela Bunn and supported by Aaron Toffoli. The motion passed unanimously.*
- IV. Consent Calendar.**
  - A.** Approval of August 27, 2024 Proposed Regular Meeting Minutes. *A motion to approve the August 27, 2024 Proposed Regular Meeting Minutes was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*
- V. Old Business.**
  - A.** Board Member Needed. *An additional board member is still needed, an ad will be placed on Facebook to aid in the search.*
- VI. New Business.**
  - A.** Auditor Review of 2023-2024 Audited Financial Statements. *Matt Vredevelde reviewed the outcome of the financial and single audits which had no findings and received an unqualified opinion. A motion to accept the Audited Financial Statements was made by Angela Bunn and supported by Erica Galat. The motion passed unanimously.*
  - B.** Student Achievement: Waalkes, Pier, Port, Ottawa JDC, and Wedgwood (Lucas Yax and Matt Milanowski). *Matt Milanowski and Lucas Yax presented the provided presentation with the Board.*

**Lighthouse Academy Board of Directors**  
**Approved Regular Meeting Minutes**

- C. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman reported on the provided Board Communications including the FSU-CSO Competitive Grant deadline.*
- D. FSU-CSO Full-contract Academy Internal Review DRAFT. *Dr. Heidi Cate asked the Board for input on the DRAFT FSU-CSO full-contract Academy internal review. A motion to approve the draft was made by Angela Bunn and supported by Todd Penning. The motion passed unanimously.*
- E. DAN Updates. *There were no questions from the Board on the provided handout.*
- F. Approve Title IX Updated Policy. *Dr. Heidi Cate reviewed the Updated Title IX Policy with the Board. A motion to approve the Updated Title IX Policy was made by Todd Penning and supported by Angela Bunn. The motion passed unanimously.*
- G. Barry County Update. *Dr. Heidi Cate updated the Board on current enrollment numbers and community responses to Lighthouse Academy serving Barry County.*
- H. Potential Expansion Opportunities. *Dr. Heidi Cate updated the Board on potential expansion opportunities.*
- I. Integrity Educational Services Reports.
  - 1. Financial Reports.
    - a. Monthly Financial Reports. *Leslie Cummings reviewed the August financial reports with the Board. A motion to approve the August check register was made by Angela Bunn and supported by Erica Galat. The motion passed unanimously.*
  - 2. Human Resources Reports. *Leslie Cummings reported that Human Resources is currently planning staff celebration events for the school year.*

**VII. Correspondence.** *None.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*

**IX. Reconfirmation of Next Regular Meeting Date**

October 29, 2024 at 12:00 p.m.  
Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

- X. Adjournment.** *A motion to adjourn the meeting was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously and the meeting was adjourned at 1:18 p.m.*


**Lighthouse Academy Board of Directors  
Approved Regular Meeting Minutes**

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.*

Submitted by:



Amanda Shyne  
Recording Secretary

Date: 9/24/2024

Approved by:



Aaron Toffoli  
Board Secretary

Date: 10/29/24

