

Lighthouse Academy Board of Directors

Approved Regular Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: April 23, 2024

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Todd Penning called the meeting to order at 12:00 p.m.*
 - A. Board Members Present.,** Todd Penning, Dr. Brenda King, Angela Bunn, and Erica Galat.
 - B. Board Members Absent (with prior notice).** Steven Bossenbroek II, Aaron Toffoli, and Peter VanGelderren.
 - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Senior School Leader (joined at 12:27 p.m.); Shea Williams, School Leader (joined at 12:31 p.m.); Lucas Yax, Assistant Superintendent; Matthew Milanowski, School Leader; Sherri Nash, School Leader (attending virtually); Ronda Dyer, School Leader (attending virtually); and Amanda Shyne, Recording Secretary.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Angela Bunn and supported by Dr. Brenda King. The motion passed unanimously.*
- IV. Consent Calendar.**
 - A.** Approval of March 26, 2024 Proposed Regular Meeting Minutes. *A motion to approve the March 26, 2024 Proposed Regular Meeting Minutes was made by Erica Galat and supported by Angela Bunn. The motion passed unanimously.*
- V. Old Business.**
 - A.** Board Member Needed. *The Board is seeking an additional member due to Stephen Bossenbroek's resignation effective on June 26, 2024. The opening will be advertised on Social Media.*
- VI. New Business.**
 - A.** School Spotlight Lighthouse Academy – Waalkes, Pier, Muskegon JTC (Matt Milanowski); Wedgwood and Ottawa JDC (Lucas Yax). *Matt Milanowski and Lucas Yax presented the provided handout.*

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

- B. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman summarized the provided May 2024 Board Communication and reminded the Board that FSU-CSO will be transitioning from “scorecards” to “support indicators” for Academics, Financials, Operations and Governance.*
- C. Quarterly Strategic Plan Update. *Dr. Heidi Cate reviewed the provided handout with the Board.*
- D. DAN Updates. *There were no questions from the Board on the provided handout.*
- E. Barry County Update.
1. Review and approve agreements to be sent to FSU-CSO. *The Board reviewed both provided documents. A motion to submit the Contract of Agreement between Lighthouse Academy and Barry County Trial Court to FSU-CSO for non-disapproval was made by Angela Bunn and supported by Erica Galat. The motion passed unanimously.*

A motion to submit the Agreement between Kellogg Community College and Lighthouse Academy to FSU-CSO for non-disapproval was made by Dr. Brenda King and supported by Angela Bunn. The motion passed unanimously.
- F. 2024-2025 Annual Board Meeting Calendar. *The Board requested that the May 27, 2025 proposed meeting date be changed to May 20, 2025. A motion to approve the 2024-2025 Annual Board Meeting Calendar with the requested change was made by Dr. Brenda King and supported by Erica Galat. The motion passed unanimously.*
- G. Integrity Educational Services Reports.
1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the March financial reports with the Board. A motion to approve the March check register was made by Angela Bunn and supported by Dr. Brenda King. The motion passed unanimously.*
 - b. Draft 2024-2025 Budget. *There were no questions from the Board, the draft budget will be voted on at the May meeting.*

Leslie Cummings reviewed the provided Record Retention Policy and asked the Board to vote to approve it. A motion to approve the Record Retention Policy was made Dr. Brenda King and supported by Angela Bunn. The motion passed unanimously.

Leslie Cummings also shared that West Michigan Janitorial was the lowest bidder on the cleaning services for Lighthouse Academy – South.
 2. Human Resources Reports. *Leslie Cummings reported that Human Resources is currently attending Career Fairs in anticipation for the 2024-2025 School Year and reminded the Board that attendance at the May Staff Appreciation events is appreciated.*

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

VII. Correspondence. *None.*

VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date

May 28, 2024 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

X. Adjournment. *A motion to adjourn the meeting was made by Angela Bunn and supported by Erica Galat. The motion passed unanimously and the meeting was adjourned at 12:55 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

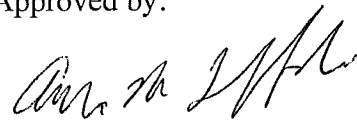
Submitted by:



Amanda Shyne
Recording Secretary

Date: 4/23/2024

Approved by:



Aaron Toffoli
Board Secretary

Date: 5/28/24